



Minutes
Roseville Economic Development Authority (REDA)
City Council Chambers, 2660 Civic Center Drive
Monday, July 18, 2022 – 6:00 p.m.

1. Roll Call

President Dan Roe called to order a meeting of the Roseville Economic Development Authority (REDA) in and for the City of Roseville at approximately 6:00 p.m. Voting and Seating Order: Groff, Strahan, Etten and Roe.

Present: President Dan Roe and Board Members Jason Etten, Wayne Groff, and Julie Strahan.

Others Present: Attorney Gina Fiorini, Executive Director Pat Trudgeon, Community Development Director Janice Gundlach, and Housing & Economic Development Program Manager Jeanne Kelsey

Absent: Board Member Robert Willmus

2. Pledge of Allegiance

3. Approve Agenda

Groff moved, Etten seconded, approval of the July 18, 2022 Economic Development Authority agenda as presented.

Ayes: 4

Nays: 0

Motion carried.

4. Public Comment

5. Business Items

a. Authorize Amendments to Center for Energy and Environment (CEE) Professional Service Agreement

Housing & Economic Program Manager Jeanne Kelsey provided a brief summary of this request as detailed in the staff report and attachments dated July 18, 2022.

President Roe offered an opportunity for public comment with no one appearing to speak to this issue.

Etten moved, Strahan seconded, adoption of REDA Resolution No. 108 entitled, "Resolution Approving First Amendment to Loan Servicing Agreement

between the Roseville Economic Development Authority and the Center for Energy and the Environment.”

Ayes: 4

Nays: 0

Motion carried.

b. Consider Amendments to the Green Award Program

Housing & Economic Development Program Manager Jeanne Kelsey provided a brief summary of this request as detailed in the staff report and attachments dated July 18, 2022.

Sustainability Intern Noelle Bakken was also at the meeting to answer questions.

President Roe wondered, from a procedural point of view, if it is the desire to go with whatever the program becomes as a result of the approval tonight. Or, is this something that might come back to the EDA for some further understanding of what it is and be able to perhaps promote that as a part of that discussion as sort of a kick-off. He also wondered if a resolution was really needed if potentially the program would still be, as redesigned back before the EDA, for final authorization or something like that.

Ms. Kelsey indicated that was correct and right now it authorizes the Executive Director to allow staff to amend and put the program in place.

President Roe thought that may be something the EDA might want to consider whether they want to see that come back and have some sort of final ok or how the members want that to look.

Member Etten indicated he did not have a problem with moving this forward and letting staff make the adjustments. He was fine with approving the resolution and handing it back to staff to do their work throughout this. He noted staff has done some work in recent months reaching out to businesses to work on some energy efficiency opportunities and he wondered if a business pursuing those kinds of things be eligible for this or was staff looking for more comprehensive building programs that would be eligible.

Ms. Bakken indicated the City is trying to get more businesses engaged in the energy efficiency action world and has a few areas in mind that staff might reach out to initially just to award specific projects that staff knows of but she contacted Energy Smart who did the audits to see if there were businesses that did partake in some projects after doing audits and she was waiting to hear back from them. She hoped the City will have some businesses that staff can contact directly to see what the results of that outreach was.

Member Strahan asked, since the City has not awarded since 2015, would staff be looking at projects since 2015 or would it be within the last year.

Ms. Bakken explained it would be within the last year and maybe going into 2021 if need be, but just to keep it current for right now. She indicated she knew there were projects staff could look at from 2016 and further back.

Member Groff thought it was a great idea to expand it since it has not been used in a long time and any program that is not used in that amount of time should be evaluated. He really appreciated reading through all of the items in the report because there are things that a person does not think of.

Etten moved, Strahan seconded, adoption of REDA Resolution No. 109 entitled, "Resolution Authorizing Staff to Amend the Guidelines for the Green Award Program."

Ayes: 4

Nays: 0

Motion carried.

c. Authorize Amendments to Documents in Connection with the Replatting of Edison Property

Housing & Economic Development Program Manager Jeanne Kelsey provided a brief summary of this request as detailed in the staff report and attachments dated July 18, 2022.

President Roe offered an opportunity for public comment with no one appearing to speak to this issue.

Strahan moved, Etten seconded, adoption of REDA Resolution No. 110 entitled, "Resolution Approving Amendment Documents in Connection with the Replatting of Edison Property."

Ayes: 4

Nays: 0

Motion carried.

d. Discussion Regarding the Budget and Preliminary Levy Collectible in 2023

Community Development Director Janice Gundlach provided a brief summary of this request as detailed in the staff report and attachments dated July 18, 2022.

President Roe indicated he appreciated the carry forward and documentation from previous years because it is helpful and the effort of staff to try to reduce the levy, at least for the EDA side of things.

Member Groff asked under the SE Roseville initiatives it goes from \$50,000 to \$40,000 to \$125,000 and he thought there was an explanation in the packet.

Ms. Gundlach explained the City of Roseville’s original contribution to the Alliance was \$50,000. Back when the Alliance was first starting to form, the Alliance did a strategic fund-raising framework plan and that plan included reductions in local government contributions over time. The City did that reduction the very first year and technically that plan called for reductions last year and this year as well but just with everything going on with COVID and financing in general, there was concern that there would not be enough grant funding that could come in to back fill the reductions that local Governments were contributing so that is why staff kept both 2022 and 2023 dollar at \$40,000.

President Roe offered an opportunity for public comment with no one appearing to speak to this issue.

6. Adjourn

Etten moved, Strahan seconded, adjourning the REDA meeting at approximately 6:25 p.m.

Ayes: 4

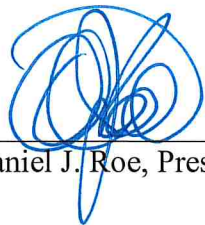
Nays: 0

Motion carried.

ATTEST:



Pat Trudgeon, City Manager



Daniel J. Roe, President