



**Regular City Council Meeting Minutes**  
**City Hall Council Chambers, 2660 Civic Center Drive**  
**Monday, June 6, 2022**

**1. Roll Call**

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Willmus, Strahan, Groff and Roe. Councilmember Etten was absent. City Manager Patrick Trudgeon and City Attorney Mark Gaughan were also present.

**2. Pledge of Allegiance**

**3. Approve Agenda**

Willmus moved, Strahan seconded, approval of the agenda as presented.

**Roll Call**

**Ayes:** Willmus, Strahan, Groff and Roe.

**Nays:** None.

**4. Public Comment**

Mayor Roe called for public comment by members of the audience on any non-agenda items.

Ms. Kathy Ramundt; Laurie Road, and Ms. Sherry Sanders, both from Do Good Roseville, invited everyone to the Roseville Juneteenth Celebration at Central Park on Sunday, June 19<sup>th</sup> from 4-8 p.m. She gave a history of Juneteenth and indicated due to the holiday falling on a Sunday, this will be incorporated into the regular Parks and Recreation's Sunday evening concert series. She explained this event is focusing on Black-owned businesses but could become a model for other events. Health and Wellness as well as Black History Month will be the focus at the event. She hoped in the future the City will recognize Juneteenth as a holiday.

**5. Recognitions, Donations, and Communications**

**6. Items Removed from Consent Agenda**

**7. Business Items**

**a. Public Hearing to Approve/Deny an On-Sale Wine and 3.2% Liquor License for Starcade, LLC. located at 1595 Highway 36, #1015**

Deputy City Clerk Katie Bruno briefly highlighted this item as detailed in the Request for Council Action and related attachments dated June 6, 2022.

Mr. Paul Saarinen addressed the City Council.

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Mayor Roe asked Mr. Saarinen if he was aware of the server and manager training and requirement for checking ID's as well as compliance checks done by the City.

Mr. Saarinen indicated his business is aware and will be going through the training as soon as approval is given.

Mayor Roe reviewed public hearing protocol and opened and closed the public hearing at approximately 6:11 p.m. for the purpose of receiving public input on the above-referenced liquor license application; with no one appearing for or against.

Groff moved, Willmus seconded, approval of Starcade, LLC's request for an On-Sale Wine and 3.2% Liquor License pending successful background checks.

**Roll Call**

**Ayes:** Willmus, Strahan, Groff and Roe.

**Nays:** None.

**b. Discuss Amending City Code Chapter 302 Liquor Control to Allow for the Off-Sale of Malt Beverages**

Deputy City Clerk Katie Bruno briefly highlighted this item as detailed in the Request for Council Action and related attachments dated June 6, 2022.

**Public Comment**

Mayor Roe offered an opportunity for public comment with no one coming forward.

Willmus moved, Strahan seconded, enactment of Ordinance No. 1613 entitled, "An Ordinance Amending Title 3, Section 302 Liquor Control."

**Council Discussion**

Councilmember Willmus thought it made sense to bring this in alignment with State law so he would support the effort.

Councilmember Strahan agreed and knew this has been a long-time request of the patrons and businesses in the City.

**Roll Call**

**Ayes:** Willmus, Strahan, Groff and Roe.

**Nays:** None

**c. Public Hearing to Consider Adopting Resolution Approving the Vacation of an Easement at 2560 Fry Street**

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Assistant Public Works Director/City Engineer Jesse Freihammer briefly highlighted this item as detailed in the Request for Council Action and related attachments dated June 6, 2022.

City Manager Trudgeon reviewed the notice to the public that was provided for this hearing and indicated no written responses had been received as of this hearing.

Mayor Roe reviewed public hearing protocol and opened and closed the public hearing at approximately 6:18 p.m. for the purpose of receiving public input on the above-referenced Vacation of Easement at 2560 Fry Street; with no one appearing for or against.

Strahan moved, Groff seconded, adoption of Resolution No. 11917 entitled, "Resolution Approving the Vacation of Sewer Easement Located at 2560 Fry Street."

**Council Discussion**

Councilmember Strahan thought this made sense due to the easement never being used.

**Roll Call**

**Ayes:** Willmus, Strahan, Groff and Roe.

**Nays:** None.

**d. Public Hearing to Consider Utility Easement Vacation, Victoria Shores**

Assistant Public Works Director/City Engineer Jesse Freihammer briefly highlighted this item as detailed in the Request For Council Action and related attachments dated June 6, 2022.

City Manager Trudgeon reviewed the notice to the public that was provided for this hearing and indicated no written responses had been received as of this hearing.

Mayor Roe reviewed public hearing protocol and opened and closed the public hearing at approximately 6:21 p.m. for the purpose of receiving public input on the above-referenced Utility Easement Vacation, Victoria Shores; with no one appearing for or against.

Willmus moved, Groff seconded, adoption of Resolution No. 11918 entitled, "Resolution Approving the Vacation of Utility Easement Related to the Plat of Victoria Shores."

**Council Discussion**

Councilmember Willmus thought as described by engineering, this is largely procedural to clean up some outliers that remain in place and he supported the vacation.

Mayor Roe thought it was interesting to note that the utility was constructed partially outside of the easement that was dedicated for it.

**Roll Call**

**Ayes:** Willmus, Strahan, Groff and Roe.

**Nays:** None.

**e. Discuss Use of American Rescue Plan Act (ARPA) Funds for Non-Profit Support and Group Home Assistance**

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated June 6, 2022.

Mayor Roe suggested flipping around the criteria in Item 6 so that the first one is the provision of services and the second thing considered is the negative financial impacts so the City is emphasizing the services rather than just filling the financial gap.

Councilmember Strahan appreciated the immense changes. In light of the changes and things that have been added, she suggested the possibility of making sure the 501c3 is in good standing with one of the charities review boards. Those being Guidestar, Charity Navigator, Charity Watch, the BBB, or Wise Giving Alliance, all of which monitor the usage of funds. She did not think the City would want to give out funds without knowing about their giving history and their history in regard to these navigator services. In addition, she noted that there are three types of 501c3's: Charities, Private Foundations, and Private Operating Foundations. It sounds like, with what Mr. Trudgeon is referencing, that some of the things would not be appropriate such as the Private Operating Foundations but Mr. Trudgeon indicated Charitable Organization at the top. She wanted to make sure that those were not synonymous and that they were specifically of those three types of 501c3's limiting that to only charities or if not, to make sure that the language is written as such.

Mr. Trudgeon indicated he was looking into the distinctions. He explained he may have to go back and clarify that because he knew there were public and private foundations. The swath he was looking for were the more charitable organizations. If that is acceptable then it can be kept. Otherwise, he can come back after finding more information. He also asked for a clarifying question, regarding the agencies that talk about the charities in good standing, is there a ranking or rating. He wondered if that information is part of the application versus rejecting the application because the City could decide in looking at the application that the charity is not worthy. Or, should the information be brought forward for the Council to decide?

Councilmember Strahan thought it should be accounted for, noting some small organizations may not be on there but in light of the Give MN Campaign in the last

few years, more and more small 501c3's have worked hard because they want to be seen as a creditable and donation-worthy organization. She thought the City may want to steer clear of some that may have red flags or have indication that maybe the charity only gives fifty percent of their funds to programs. She thought it certainly could raise some red flags for the City and give opportunity to ask additional questions.

Councilmember Willmus stated he missed a past discussion on this item but it seemed like a lot of the information in the packet is related to housing services, etc. He did not know if it is the consensus of the Council to be broader than that or not or if the Council wants to narrow that focus. If it were to be narrowed to housing or housing support services, that would still encompass organizations, for example, like Bridging. He did not know the context of the initial conversation so he did not know that the Council would really want to focus on housing. He thought there could be further defining of what the target is in bullet point seven.

Mr. Trudgeon believed the initial conversation was regarding general non-profit support and not tying it to a certain type of non-profit support. As he looked at other cities, there are very few doing this but elsewhere it seems to be very broad in that parameter. Some of the program design language has come from other cities. He indicated the City is creating this from scratch so it can be made as narrow or broad as the Council wanted. He thought the indication was to see what was out there and have the conversation as it comes forward. There is no guarantee that if someone applies, the group will get any funding. The charity will still need to go through the vetting process and the criteria and it will still be a Council decision to make sure those dollars are spent wisely. He indicated his belief was very general and not focused specifically on housing or anything else.

Mayor Roe concurred.

Councilmember Strahan indicated she could see the confusion on Councilmember Willmus' side because both charities and group homes are combined in the same item but both are very distinct pieces.

Mayor Roe stated the other piece is that in 2020-2021, with the CARES Funds, the City did have a specific program related to rental assistance and mortgage assistance and there was an uptake on that as well. He did not know if that was something the Council was talking about specifically with this particular non-profit or charity assistance.

Councilmember Groff stated this was helpful and helps clarify the conversation. He thanked staff for their work.

Mayor Roe noted in terms of looking at the topic of how these organizations might stand with charity review entities or whatever, that could be added as a statement

at the end, something to the effect of “consideration will be given to information about the charity’s performance with various charity review organizations.” He thought specifically as to the charity’s use of funds, as opposed to other rating criteria.

Councilmember Strahan agreed, noting the Council was being stewards of the City’s tax dollars and wants to make sure the City is doing the best it can.

Councilmember Strahan indicated when a charity applies for a grant, generally a 990-tax form is submitted with the application. That would verify who the top earners of the organization are as well as to make sure the charity is in good standing with the IRS. Also, maybe an annual budget should be included because a lot of non-profits run a July 1<sup>st</sup> to June 30<sup>th</sup> fiscal year.

Mr. Trudgeon indicated a cover sheet would be included in the application process indicating what would be needed.

### **Public Comment**

Mayor Roe offered an opportunity for public comment with no one coming forward.

Councilmember Strahan asked if this is limited to the \$50,000 in this particular pool or could that be renewed or added at a later time if the City continues to have ARPA funds that could be used for that purpose.

Mayor Roe stated the City always has that possibility.

Mr. Trudgeon explained the City still has approximately a million dollars unallocated. He thought the previous conversation was to see what the City gets for requests.

Strahan moved, Willmus seconded, to move forward with the ARPA assistance program for non-profits as outlined with amendments and discussions from the meeting.

### **Council Discussion**

Mayor Roe appreciated staff’s effort on this because when the City is giving away money, the City needs to make sure good criteria and good standards are put in place and a means by which the Council can justify its decision making that is seen as fair and equitable to all involved.

### **Roll Call**

**Ayes:** Willmus, Strahan, Groff and Roe.

**Nays:** None.

Mr. Trudgeon reviewed the April 18<sup>th</sup> discussion regarding Group Home Assistance and their challenges financially during the pandemic. Testimony was also heard at that meeting from people who had residents in those units. After a lot of discussion, the Council directed him to ask other group home operators about their situation. He reached out to six different group home operators that run a total of sixteen group homes in the city. He also reached out to Lutheran Social Services, PKT Enterprises, Phoenix, Wingspan, Dungarvin and Northeast Residences, Inc. He explained of those six, he only heard back from three. He noted the responses are included in the RCA. He thought the overall consensus was that these group homes are a challenge to operate so probably any assistance would be appreciated. He indicated of the three respondents, he did not think any were closing homes at this point. He was not sure what the next steps were that the Council wanted to take.

Mayor Roe explained he had clarified with Mr. Trudgeon that it appears all of these particular providers, in addition to ACR, are providing services to folks with either mental or physical health issues and no other types of categories potentially of group homes.

### **Public Comment**

Mayor Roe offered an opportunity for public comment with no one coming forward.

Councilmember Strahan wanted to make sure that the City took into consideration that the families who were at the April 18<sup>th</sup> meeting and spoke on behalf of ACR Homes did indicate that without these facilities, they would utilize standard nursing homes. She thought it was important to note that in addition to the thirty-nine group homes, the City may have tens of nursing facilities within this area and that makes it very challenging. Granted the person may start at one facility but if that facility is unable to accommodate them, the person may need to go to another facility so that mushrooms the numbers the City might be talking about in a big hurry. She reviewed how the funds would be used in a "pool" for services. She noted she did look on the ACR Homes website and it does state "new and improved wages" so without the City's help, ACR Homes has raised the minimum wage to the \$17/hour range. She noted there are still lower wages being paid and as long as Roseville does not have a minimum wage, it will continue to be in that position. She wanted to make everyone was aware that the City providing any funds to these for-profit organizations probably does not go to help the people the City hopes to help.

Councilmember Groff explained as much as he empathizes with the people that have to move their relatives, he did not think this would solve the problem and that was the reason he was not very supportive of this. He thought this would be a very short-term fix and would rather support a legislative approach to this because it has to be corrected at the State level.

Mayor Roe stated his motivation actually was to help the people who are receiving the services and he was not sure his motivation was necessarily to help increase wages of

workers. Primarily because the need seems to be to make sure that individuals that were receiving services can continue to receive the services they need for their quality of life. He felt the City was in a position where it is not clear whether it can put together a program of ARPA funding to address this adequately at this point. He would be interested to see what happens as the Legislature reconvenes in a special session.

Councilmember Willmus stated given the context of the conversation, he thought some of the dollars involved here would be considerable and the City's ability to help facilitate and meet some of those needs might exceed the City's capacity. One thing he thought the City should do moving forward, as the Council looks at new legislative priorities, is to be part of that conversation and consider that as a priority expressed to the City's legislative delegation to work towards and provide some assistance.

Mayor Roe agreed.

**8. Council Direction on Councilmember Initiated Agenda Items**

**a. Mayor Roe – Changes to City Code 302.02(D) Regarding the Issuance of On-Sale Intoxicating Liquor Licenses**

Mayor Roe explained he requested this item to be put onto the agenda due to an interest expressed by a new small business looking to locate in Roseville and secure an On-Sale Intoxicating Liquor License. He noted under the City's current requirements, the business would not be eligible to receive an On-Sale Intoxicating Liquor License. He asked if there were any questions from Council.

Councilmember Strahan stated she was concerned about the manner in which this came up and she wanted to make sure the City is not changing anything to be in line with a specific request because she did not want to be in a position where the City is headed toward one individual entity.

Mayor Roe explained any ultimate ordinance change would apply to anyone in that category. He noted the current ordinance limits some businesses significantly in terms of their business model and he thought the Council might want to have this conversation. He certainly did not want the City to go on the path of having no food requirement and having bars and night clubs in Roseville. He thought that was something that the Council, over the history, had been pretty clear about. He did not want to propose that but thought the Council might want to look at the criteria of on-sale and even the possibility of selling strong beer with the wine license and limit it to that discussion, which is his proposal and would apply more broadly.

Councilmember Willmus indicated he appreciated the explanation. He explained typically when the Council looks at ordinances or consider changes to ordinances, often times they are brought forward by members of the public or the business community. He did not think it was a bad thing that a business within the City has brought this to the Council's attention as that process is entirely appropriate and



subject to that, the City should be responsive, look at it, and give it a hearing. He explained from a personal perspective, he likes what the City has in terms of food and seats. He thought it could be tweaked but he also thought what the City has in place prevents some of the issues that have been seen in neighboring communities, given the City's current structure will prevent those issues. He thought there would be a bit of a balancing act but he was fine with having the discussion.

Mayor Roe asked if there was any objection to putting this item on a future agenda for discussion.

Councilmember Groff indicated he was in favor of having this discussion.

No other Councilmember objected and staff was directed to include this item on a future agenda for discussion.

Mr. Trudgeon thought this item could be placed on the June 20<sup>th</sup> City Council meeting agenda.

Councilmember Strahan asked the City do its own market analysis and not rely on the one provided by the applicant. She wanted to make sure it is an independent assessment of the market.

Mayor Roe explained he was not sure if he would want an order of a complete market analysis due to the costs. He stated when the item is discussed there will be an opportunity for public comment. He thought it would be appropriate to notify the on-sale and wine license holders of the discussion item so those business are aware of it and can be part of the discussion.

**9. Approve Minutes**

*Comments and corrections to draft minutes had been submitted by the City Council prior to tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.*

**a. Approve May 23, 2022 City Council Meeting Minutes**

Strahan moved, Groff seconded, approval of the May 23, 2022 City Council Meeting Minutes as presented.

**Roll Call**

**Ayes:** Willmus, Strahan, Groff and Roe.

**Nays:** None.

**b. Approve May 16, 2022 EDA Meeting Minutes**

Groff moved, Roe seconded, approval of the May 16, 2022 EDA Meeting Minutes as presented.

**Roll Call**

**Ayes:** Willmus, Groff and Roe.  
**Abstain:** Strahan  
**Nays:** None.

**10. Approve Consent Agenda**

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated June 6, 2022 and related attachments.

Groff moved, Strahan seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

**Roll Call**

**Ayes:** Willmus, Strahan, Groff and Roe.  
**Nays:** None.

**a. Approve Payments**

|               |                       |
|---------------|-----------------------|
| ACH Payments  | \$173,718.46          |
| 103300-103440 | 1,124,501.24          |
| <b>TOTAL</b>  | <b>\$1,298,219.70</b> |

- b. Approve 2022-2023 Business License Renewals**
- c. Approve General Purchases or Sale of Surplus Items Exceeding \$10,000**
- d. Approve Short Term Rental Licenses for 257 South McCarrons Blvd W. and 1885 Shady Beach Avenue**
- e. Approve Memorandum of Understanding Between the International Association of Firefighters 5051 and the City of Roseville for Paramedic Job Classification and Recognition**
- f. Approve Genisys Credit Union Public Improvement Contract**
- g. Amend Midland Legacy Estates Improvement Contract**
- h. Approve Changes to City Proclamation Policy**

**11. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager**

City Manager Patrick Trudgeon reviewed the June 20, 2022, City Council meeting, July 11, 2022, City Council meeting, and the July 18, 2022 EDA and City Council meeting proposed agendas.

Councilmember Strahan reminded the public that the Ramsey County League of Local Governments meets on Friday, June 10, 2022, from 7:30-9:00. She also reminded the Council and public of upcoming Rosefest activities.

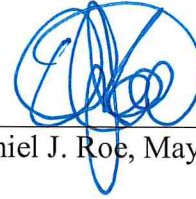
**12. Adjourn**

Strahan moved, Willmus seconded, adjournment of the meeting at approximately 7:12 p.m.

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**Roll Call**

**Ayes:** Willmus, Strahan, Groff and Roe.  
**Nays:** None.



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Daniel J. Roe, Mayor

ATTEST:



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Patrick J. Trudgeon, City Manager