



**Regular City Council Meeting Minutes  
City Hall Council Chambers, 2660 Civic Center Drive  
Monday, March 21, 2022**

**1. Roll Call**

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Strahan, Groff, Willmus, Etten, and Roe. City Manager Patrick Trudgeon and City Attorney Mark Gaughan were also present.

**2. Pledge of Allegiance**

**3. Approve Agenda**

Strahan moved, Groff seconded, approval of the agenda as presented.

**Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.

**Nays:** None.

**4. Public Comment**

Mayor Roe called for public comment by members of the audience on any non-agenda items.

Ms. Holly Swiglo, 1523 Arona Street, St. Paul, explained she is a junior at Roseville Area High School and would like to talk to the City Council regarding a school walkout that is being planned for Friday, March 25, 2022. She noted she sent the Council an email about this already. The walkout is about climate change and is part of the Advice for Future Global Strike Day. Schools and students from all around the world will be either striking or walking out on March 25<sup>th</sup> to encourage their representatives to act on climate change. She indicated climate change is arguably the biggest threat facing the society right now and it especially impacts the youth and marginalized communities. The walkout will occur at 12:00 p.m. and the students will gather outside the school and will begin walking to Roseville City Hall. Once at the City Hall, there will be a rally with student led speeches on their various demands and then around 1:30 p.m. the students will walk back to the school. She explained the students have a list of actions they would like to see the community, City and school officials take in the coming years to address climate change. The list includes the City of Roseville to declare a climate emergency and the school to join the Green Steps for Schools program. The students would like their school to get solar panels through the Solar Rewards through Schools program. The students would also like the school to begin doing organic waste disposal and would also like unified trash hauling in Roseville. The students would like community gardens to be established at the school as well, since growing food locally is a way to address climate change. Ms. Swiglo stated that obviously this is a long list of demands and a lot of them are bigger demands as well and the students plan on working with the school, the City, and the community to hopefully

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achieve these demands throughout the coming years and work together for some progress on climate action. As one of the leaders of the students leading this walkout, she would like to invite the City Council to attend the walkout on Friday to hear the voice of students, hear why climate change is important to them, and discuss with the students how the City can make the community a more sustainable place to live.

Mayor Roe thanked Ms. Swiglo for the information.

**5. Recognitions, Donations, and Communications**

**a. Arbor Day Proclamation**

Mayor Roe read the Arbor Day Proclamation.

Willmus moved, Etten seconded, proclaiming April 29, 2022 be named Roseville Arbor Day.

**Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.

**Nays:** None.

**b. Fair Housing Month Proclamation**

Mayor Roe read the Fair Housing Month Proclamation.

Strahan moved, Groff seconded, proclaiming April 2022 Fair Housing Month.

**Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.

**Nays:** None.

**c. Days of Remembrance Proclamation**

Mayor Roe read the Days of Remembrance Proclamation.

Groff moved, Etten seconded, proclaiming the Week of April 24, 2022 to May 1, 2022 as Days of Remembrance in the City of Roseville.

**Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.

**Nays:** None.

**6. Items Removed from Consent Agenda**

**7. Business Items**

**a. Adopt a Resolution Approving the Victoria Shores Final Plat, and Pass a Motion Approving the Victoria Shores Public Improvement Contract**

Senior Planner Bryan Lloyd briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 21, 2022.

### **Public Comment**

Mayor Roe offered an opportunity for public comment.

#### **Steven Soltau and Melvin Moore**

Mr. Steven Soltau and Mr. Melvin Moore, Builder Lot Group, indicated they did not have a presentation to make and were not sure why this item was not on the consent agenda. He indicated his company accommodated and addressed a number of concerns that were brought up through the EAW process and through evolution and working with City staff. He summarized some of the changes that were made through the process. He noted his company tried to make this project as compliant as possible.

Councilmember Etten asked how Builders Lot Group is going to work Outlot A access.

Mr. Soltau explained this is a common element to a homeowner's association that will include all of the lots within the development. It will be a common element for all of the individual owners and all will have the same common rights and participate in any maintenance and repairs. The homeowner's association documents will also include limitations on utilization of the common area. There will be two shared docks and the association has tried to keep the documents simple.

Mayor Roe asked if the shared docks are on the south end of the development or are the docks spread out throughout the development within the home sites.

Mr. Soltau indicated the docks are spread out with the focus at the south end. The south end will address three of the lots.

Mr. Moore indicated there are three different contact points in the development. One of the points is near the northern lot and gives access off the two properties that sit at that location. Those docks are being designed to be in compliance with the HOA, which means those docks will be consistent along the lake with each property and each property would be consistent with the building of that dock and the materials of the dock. Going down the line there are two or three other locations.

Mr. Lloyd reviewed the layout of Victoria Shores proposed development for the City Council.

Councilmember Strahan assumed the lot between the first and second lot is not a part of this project and is a private home.

Mr. Lloyd indicated that is correct.

Councilmember Strahan asked if at some point that lot does become available, would there be a possibility that it would be incorporated into this project.

Mr. Lloyd indicated conceivably it could be but he did not believe that there is any opportunity to having more than one home there. He did not know why it would be incorporated into the subdivision in that regard.

Mayor Roe thought conceivably the homeowner could decide to join that association if they wanted to but that would have to be a completely separate transaction outside of what is in the Council's purview.

Willmus moved, Etten seconded, adoption of Resolution No. 11894, entitled, "Resolution Approving the Proposed "Victoria Shores" Final Plat (PF21-001)."

### **Council Discussion**

Councilmember Etten acknowledged all of the work that the developers put into this project. He thought a lot of important changes were made to protect the environmental aspects in this and at the same time, provide high quality homes.

Councilmember Groff stated the developers spent a lot of time on this and it made this a better product in the end and a better product for the community.

Mayor Roe thanked the residents for their input throughout the process as well.

### **Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.

**Nays:** None.

Groff moved, Willmus seconded, approving the Victoria Shores public improvement contract based on the content of the Request for Council Action dated March 21, 2022, public input and City Council deliberation.

### **Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.

**Nays:** None.

**b. Adopt Resolutions Approving the Midland Legacy Estate 3<sup>rd</sup> Addition Final Plat and the Purchase of Additional Land in the Park Lot, and Pass a Motion Approving the Associated Public Improvement Contract**

Senior Planner Bryan Lloyd briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 21, 2022.

Councilmember Strahan wondered what the expectation was for the park.

Mr. Lloyd indicated he was not personally sure of the initial intentions of Park staff for developing that but assumed there will be significant public engagement to decide that somewhere along the way.

### **Public Comment**

Mayor Roe offered an opportunity for public comment with no one coming forward.

Willmus moved, Etten seconded, adoption of Resolution No.11895 entitled, “Resolution Approving the Proposed “Midland Legacy Estate 3<sup>rd</sup> Addition” Final Plat (PF21-003).”

#### **Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.

**Nays:** None

Groff moved, Etten seconded, adoption of Resolution No. 11896 entitled, “Resolution Approving the Purchase of Certain Land by the City of Roseville.”

#### **Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.

**Nays:** None

Strahan moved, Etten seconded, approving the public improvement contract based on the content of the Request for Council Action dated March 21, 2022, public input, and City Council deliberation.

#### **Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.

**Nays:** None

**c. Receive Update on Licensing of Short-Term Rentals**

Building Official Dave Englund briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 21, 2022.

Councilmember Strahan wondered if there is any monitoring on these type of properties to determine if there are other properties that are being listed.

Mr. Englund indicated there is not any monitoring being done by staff. There is not staff available to do check sites for rentals and even then, staff would not know if the owners were occupying at the same time of the rental period, as required by the Ordinance. Staff mostly receives phone calls from people who are interested in occupying the home and renting out a room on a short-term basis.

Councilmember Strahan asked who the burden would be on if there was a problem. She assumed a neighbor would need to complain or someone else locating the property online.

Mr. Englund indicated that was correct.

Councilmember Etten asked if staff recommended any changes to what is being done at this point.

Mr. Englund stated this seemed to be working very well. He has talked extensively with the three license holders and those individuals were satisfied with the process and understood it.

Mayor Roe indicated now that the City is going into the second season of this program, would it make sense to reach out to the same initial group of registration holders, as a reminder. Or, if there has been a turnover of these properties or new properties coming in, to let the folks know what the process is for short term rentals and that it is not covered by the registration, necessarily, especially if the owner is not occupying the property.

Mr. Englund explained staff can do that and also talk with the Communication Staff about putting something in the newsletter.

### **Public Comment**

Mayor Roe offered an opportunity for public comment with no one coming forward.

**d. Consider Appointments to Various City Commissions**

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request For Council Action and related attachments dated March 21, 2022.

Etten moved, Willmus seconded, appointing Mr. Dahir to the Finance Commission for term ending March 31, 2025.

### **Council Discussion**

Councilmember Etten stated Mr. Dahir seemed well qualified and looks forward to his service.

### **Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.

**Nays:** None

Strahan moved, Groff seconded, appointing Ms. Matts-Benson to the Parks and Recreation Commission for term ending March 31, 2025.

### **Council Discussion**

Councilmember Strahan loved Ms. Matts-Benson's enthusiasm.

Councilmember Groff also loved her enthusiasm. He thought there were excellent people applying this year for the Commissions and he appreciated all of their enthusiasm.

### **Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.

**Nays:** None

Etten moved, Groff seconded, appointing Mr. Hodder to the Public Works, Environment and Transportation Commission for term ending March 31, 2025.

### **Council Discussion**

Councilmember Etten indicated Mr. Hodder has shown in past service to the City that he is an excellent Commission Member and he looked forward to his service on the PWETC.

Councilmember Willmus thought Mr. Hodder would make a great member of the PWETC, noting Mr. Hodder was one of the inaugural members on the Finance Commission. He stated Mr. Hodder has certainly brought some unique perspective to that group and he looks forward to seeing what Mr. Hodder contributes to the PWETC.

### **Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.

**Nays:** None

**8. Council Direction on Councilmember Initiated Agenda Items**

**9. Approve Minutes**

*Comments and corrections to draft minutes had been submitted by the City Council prior to tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.*

**a. Approve February 28, 2022 and March 7, 2022 City Council Meeting Minutes**

Willmus moved, Groff seconded, approval of the February 28, 2022 and March 7, 2022 City Council Meeting Minutes as presented.

**Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.  
**Nays:** None.

- b. **Approve March 9, 2022 and March 14, 2022 City Council Meeting Minutes**  
Strahan moved, Groff seconded, approval of the March 9, 2022 and March 14, 2022 City Council Meeting Minutes as amended.

**Corrections to March 14, 2022:**

- **Line 204 (Mayor Roe) indicated there is a reference to farms in Northwestern Roseville and it was in reference to tank farms. He explained he wanted to clarify that and he already let staff know.**

**Roll Call**

**Ayes:** Strahan, Groff, and Roe.  
**Nays:** None.  
**Abstain:** Willmus, Etten

**10. Approve Consent Agenda**

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated March 21, 2022 and related attachments.

Groff moved, Strahan seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

**Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.  
**Nays:** None.

a. **Approve Payments**

ACH Payments	\$272,021.78
102699-102822	782,397.85
<b>TOTAL</b>	<b>\$1,054,419.63</b>

- b. **Approve General Purchases or Sale of Surplus Items Exceeding \$10,000**  
c. **Adopt Resolution No. 11897, Approving the Preliminary Plat of Twin Lakes 4<sup>th</sup> Addition (PF21-020)**  
d. **Adopt Resolution No. 11898, Approving a Drive-Through as a Conditional Use for Driven Brands (Take 5 Car Wash), at 1701 County Road C (PF21-020)**  
e. **Adopt Resolution No. 11899 Accepting Parks and Recreation Donations**  
f. **Approve Resolution No. 11900 Establishing Polling Locations and Resolution No. 11901 Establishing Precinct Boundaries after Redistricting**



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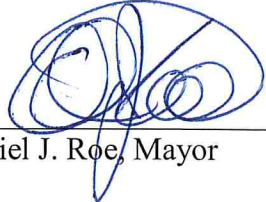
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- g. Authorize the Mayor and City Manager to Enter into a Memorandum of Understanding with Collective Bargaining Units Regarding the Roseville Police Department Recruitment and Retention Initiative**
  
- 11. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager**  
City Manager Patrick Trudgeon reviewed the April 11, 2022 and April 18, 2022 City Council meetings.
  
- 12. Adjourn**  
Etten moved, Strahan seconded, adjournment of the meeting at approximately 6:55 p.m.

**Roll Call**

**Ayes:** Strahan, Groff, Willmus, Etten, and Roe.

**Nays:** None.



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Daniel J. Roe, Mayor

ATTEST:



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Patrick J. Trudgeon, City Manager