

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
FEBRUARY 3, 2022 6:30 p.m.**

PRESENT: Boulton, Brown, Dahlstrom, Heikkila, Hoag, Lenhart, Ybarra
ABSENT: Arneson, Baggenstoss, Carlson
STAFF: Anderson, Brokke, Christensen, Johnson

1) INTRODUCTIONS

Chair Hoag introduced the meeting and noted that this month's meeting was an in-person meeting with a virtual option. In compliance with the city requirement of masking at city facilities, all in-person meeting participants were wearing a face covering. The public was still encouraged to participate in the meeting using the Zoom platform.

2) ROLL CALL/PUBLIC COMMENT

Roll Call Commissioners: Boulton, Brown, Dahlstrom, Heikkila, Hoag, Lenhart, Ybarra.

Chair Hoag called for public comment by members of the audience. No audience member indicated that they would like to comment.

3) APPROVAL OF MINUTES – JANUARY 4, 2022 MEETING

Vice-Chair Dahlstrom moved to approve the minutes. Commissioner Heikkila seconds.

Roll Call

Ayes: Boulton, Brown, Dahlstrom, Heikkila, Hoag, Lenhart, Ybarra.

Nays: None.

Abstain: None.

4) REVIEW RECREATION DIVISION PLAN FOR 2022

- Recreation Team
 - Carrie Anderson, Recreation Superintendent
 - Debbie Cash, Recreation Supervisor
 - Scott Breuer, Recreation Supervisor
 - Gina Robinette, Recreation Supervisor
 - Josh Thygesen, Recreation Supervisor
 - Carole Fink, Gymnastics Coordinator
 - Allie Sertich, Customer Service Representative

- Kim Wagner, Customer Service Representative
- 50+ Seasonal Summer Staff
- 40+ Year Round Instructors and Facility Staff
- Planning a ‘Normal’ Summer
 - Youth Sports
 - Kicker/Slugger, Sports of all Sorts, Coaches Camps, Specialized Camps, Track & Field, Gymnastics, Tennis, Golf
 - Youth Programs
 - Summer Spectacular, Field Trips, Nature Camps, Art & Science Camps, Dance, Play Pals, Games Galore, Passport to Play, Skating, Golf
 - Adult Sports
 - Softball, Soccer, Volleyball, Bocce, Tennis Lessons, Golf
 - Adult Programs
 - Wellness, Adult Trips, AARP Driver’s Safety
 - Special Events
 - Rosefest, Discover your Parks, Summer Performances, Puppet Wagon, Roll in Movies
- Youth Sports
 - Kicker/Slugger Series at two locations (Autumn Grove and Lexington Parks)
 - Roseville Coaches Camp New Boys Volleyball Camp
 - Additional Parent/Child Tennis Lessons
 - New RevSports Camps: Cricket, Archery, Ultimate, Outdoor Basketball, Dance
- Youth Programs
 - Summer Spectacular at Autumn Grove
 - Friday Field trips resume
 - New HANC Camp themes: Backyard Bugs, Flavor Fest
 - Sprouts at HANC adding a Wednesday option
 - New end of summer options with Kid Create and Rev Sports
 - Rec Connect continuing again this summer
- Adult Sports and Programs
 - Bocce Ball - Wednesday morning addition
 - Adult Softball - 135 teams
 - Sand Volleyball - 68 teams
 - Tennis Lessons
 - Wellness classes
 - AARP Smart Driver Classes Resume
- Special Events
 - Discover Your Parks coming to a park near you
 - Puppet Wagon
 - Summer Performances

- Creative Crossroads | Sundays, 6-8pm at the Frank Rog Amphitheatre
 - Performances illustrate similarities and differences across cultures through comparable performance styles and may include music, dance, theater, storytelling and costume design.
- Special Events
 - A full Rosefest returns!
- Affiliated Organizations
 - Roseville Parks and Recreation supports affiliated organization by providing rental/scheduling assistance.
 - Youth Athletic Associations
 - RSVL Youth Basketball Association
 - RSVL Area Youth Football Association
 - North Suburban Soccer Association
 - RSVL Area Baseball Association
 - RSVL Area Fast Pitch
 - Roseville Gymnastics
 - RSVL Area Youth Lacrosse
 - Community Organizations
 - Roseville Community Band
 - Roseville Big Band
 - Roseville String Ensemble
 - Metro Men Singers
 - Windjammers Harmonica Band
 - Rosetown Playhouse
 - Roseville Senior Softball
 - Roseville Historical Society
- Rental Opportunities
 - Central Park Picnic Shelters
 - Park Buildings
 - Muriel Sahlin Arboretum
 - Harriet Alexander Nature Center
 - Roseville Skating Center Banquet Rooms
- Fee Assistance
 - Roseville residents with a financial need may be eligible for fee assistance for up to 80% of their program cost, up to \$100 per year.
 - Fee assistance is partially funded through Roseville property tax levy dollars.
 - Apply online or in-person
- Recreation Important Dates
 - Spring/Summer Catalog
 - Week of Feb. 28 - Delivered to homes

- March 8 - Registrations opens for most programs
 - Summer Jobs
 - Recreation positions currently open!
 - Coordinators
 - Leads
 - Recreation Staff & Tennis Instructors
 - Interviews scheduled for March

5) DEBRIEF FROM JOINT MEETING

Chair Hoag relayed that he heard a “resounding yes” from the City Council regarding the name change of Pocahontas Park and using the existing Park Name Policy as a guide. He also heard that the City Council may be open to a stipend, if necessary. He believes that the City Council also wanted the Commission to engage with the indigenous community, groups that the Commission has already spoken with and the community throughout the name change process.

The Commission discussed next steps in the name change process and how to best reach out to various indigenous and community groups.

Staff noted that they felt that staff reaching out to local groups would be an appropriate next step in the process. Staff also relayed their appreciation to the Commission for their work on the project and to the presenters who represented the Commission at the joint meeting with the City Council.

6) STAFF REPORT

a) NEW OR RELEVANT COMMUNICATIONS AND UPDATE ITEMS

- Operations Update
 - The City Council has voted to require face coverings at all city facilities until 11:59pm on March 1, 2022. This includes auxiliary city facilities including the Skating Center, Cedarholm Community Building, Park Buildings, and Harriet Alexander Nature Center. There are some exemptions to the requirement (eating, playing sports, etc.).
 - The Accelerated Emerald Ash Borer program Request for Proposal results are anticipated to be brought to the City Council in March. A \$50,000 planting grant from the MN Department of Natural Resources was recently approved by the City Council and will be included in this project.
 - The Guidant John Rose MN OVAL grant project bids were received January 27 for the mechanical and drainage packages. It is anticipated that a recommendation will be presented to the City Council in February for those package bids. The specialized padding that is needed will be completed through a separate bid using the Best Value Procurement Process.

- The option for virtual participation at City Council and Commission meetings has been extended until April 30, 2022.
- One Parks and Recreation Commission opening will become available this spring due to Commissioner Heikkila terming out of the Commission. Staff thanked Commissioner Heikkila for his efforts and guidance during his term on the Parks and Recreation Commission.
- Staff reiterated that those interested should apply for the seasonal job openings at Roseville Parks and Recreation.

7) **OTHER**

Meeting adjourned at 7:26 p.m.

Respectfully Submitted,
Danielle Christensen, Department Assistant