

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
JANUARY 4, 2022 6:30 p.m.**

PRESENT: Baggenstoss, Boulton, Brown, Carlson, Dahlstrom, Heikkila, Hoag,
Lenhart, Ybarra
ABSENT: Arneson
STAFF: Brokke, Johnson, Taylor

1) INTRODUCTIONS

Chair Hoag introduced the meeting and noted that this month’s meeting was an in-person meeting with a virtual option. The public was still encouraged to participate in the meeting using the Zoom platform.

Commissioner Arneson previously alerted staff that he will not be joining the January Parks and Recreation Commission meeting.

2) ROLL CALL/PUBLIC COMMENT

Roll Call Commissioners: Boulton, Baggenstoss, Brown, Dahlstrom, Heikkila, Hoag, Lenhart, Ybarra.

Chair Hoag called for public comment by members of the audience. No audience member indicated that they would like to comment.

3) APPROVAL OF MINUTES – DECEMBER 7, 2021 MEETING

Commissioner Baggenstoss recommended amending line 225 from “St. Paul” to “Minneapolis”.

Commissioner Brown moved to approve the amended minutes. Commissioner Baggenstoss seconds.

Roll Call

Ayes: Boulton, Baggenstoss, Brown, Dahlstrom, Heikkila, Hoag, Lenhart, Ybarra.

Nays: None.

Abstain: None.

4) **PARK DEDICATION REVIEW AND RECOMMENDATION – TWIN LAKES STATION;
1743 COUNTY RD. C W.**

Staff provided a brief overview of Park Dedication, including information on the purpose and process. Staff discussed the location for a proposed subdivision at 1742 County Rd. C West that qualifies for Park Dedication. The proposal includes 5 lots on 7.99 acres. The cash amount would be 10% of the Ramsey County assessed value of \$4,311,200 or \$431,120. The land amount would be 10% of 7.99 acres or .79 acre.

The development team had proposed two potential hybrid land/cash dedication scenarios within the commercial development area for consideration. The proposed park areas are located in pedestrian focused spaces and also adjacent to the recently constructed city trail immediately west of the development site.

This area is located in Constellation B. There are no specific plans identified in the Parks and Recreation System Master Plan for parkland in this area, however staff noted that this area has changed significantly since that plan was created.

Dan Regan with Launch Properties was present at the meeting to answer any questions the Commission may have about the development.

Commissioner Lenhart asked staff to clarify the Master Plan Goal related to new development. Staff clarified that the Parks and Open Space Acquisition Goal 3, policy 3.4 of the Parks and Recreation System Master Plan encourages the use of Park Dedication to acquire appropriate land as redevelopment in areas occurs.

Vice-Chair Dahlstrom relayed that he did not feel that option 1 was viable as the land wasn't useable. He was more interested in option 2 but was disappointed with the amount of useable parkland.

The developer offered that their preference would be to pay the cash in lieu of land, rather than increasing the parkland that is defined in their two proposals.

The commissioners noted how the area could be a good location for a park, but then discussed how neither of the two proposals from the developer seemed to be usable parkland.

The commission discussed the possibility of other locations on the development where a full .79 acres of land could be dedicated, but the developer stated that the overall site plan allocated those areas for future community amenities.

The developer summarized the private amenities that will be available for residents living in the housing complexes on site including: a community room, park and pool.

Chair Hoag motioned to recommend to the City Council the acceptance of cash in the amount of \$431,120 for Park Dedication for the development located at 1742 County Rd. C West. Commissioner Brown seconds.

Roll Call

Ayes: Boulton, Baggenstoss, Brown, Heikkila, Hoag, Lenhart, Ybarra.

Nays: Dahlstrom.

Abstain: None.

5) REVIEW PARKS AND RECREATION MAINTENANCE OPERATIONS AND 2022 PROJECTS

- Park and Recreation Maintenance Staff
 - Parks Superintendent
 - Jim Taylor, 5 Years
 - Park keepers
 - Luke Gerlinger (Foreman), 14 Years
 - Wayne Skogstad, 25 Years
 - Bill Norman, 23 Years
 - Patti Sullivan, 18 Years
 - Michael Gauger, 15 Years
 - David Beckermann, 9 Years
 - Ian Dolan, 7.5 Years
 - ¾ Time Weekend, (Vacant)
 - Summer Seasonal Staff
 - Forestry
 - Forestry Coordinator
 - Anita Twaroski, 27 Years
 - Forestry Corp Member
 - Izzy Keefe
- Parks and Recreation Maintenance Functions
 - Park Maintenance
 - Day to Day Maintenance Operations System Wide
 - Program Support
 - Special Event Support
 - Planning and Project Management
 - CIP Planning and Management

- PIP Planning and Management
 - Department Project Planning and Management
 - Natural Resources Program
 - Wildlife Management
- Forestry
 - Diseased and Hazard Tree Program
 - EAB Management
 - Tree Plantings
- Natural Resources by the Numbers – 2021
 - Total Volunteer Led Hours
 - 2,555 Hours an increase of 41.8% over 2020
 - Volunteer-Led Natural Resource Events
 - 449 Hours an increase of 146% over 2020
- Natural Resources Program Highlights
 - Initiated woodland restoration efforts at several new sites within the following parks: Villa Park (1), Central Park (4), Sandcastle (1), and Reservoir Woods (1)
 - Conducted safe and successful prescribed burns of prairie, savanna and oak woodland areas at Central Park and Reservoir Woods in spring
 - Installed more than 2,500 native wetland sedge, rush, grass, and flower plugs at Villa Park seepage meadow restoration in June (volunteer event and contractor)
 - Ongoing native restoration/natural vegetation maintenance throughout the park system (multiple management visits to each park throughout the year)
- Park Project Areas and Approach – 2022
 - Taking care of existing assets
 - Proactive and preplanning well in advance
 - Sharing status and information
- 2022 Park Improvement Projects
 - Playground Safety Surface
 - Revolving schedule/inspection
 - 2022 identified parks
 - CP Dale Street
 - Bruce Russell
 - Langton Lake South
 - Materion
 - Rosebrook
 - Lexington
 - Acorn
 - Tamarack
 - Mapleview
 - Tennis and Basketball Court

- Crack seal and color – Acorn
 - Fencing
 - Curling/bending, leaning posts, etc.
 - Facility Improvements
 - Arboretum pavilion painting
 - Arboretum entrance
 - Tennis backboards
 - Landscape Mulch
 - Replenish landscaping mulch at scheduled sites
 - Mulch trees
 - DYP preparation
 - Amenities
 - Replace/repair
 - Grills
 - Drinking fountains
 - Picnic tables
 - Benches
 - Soccer goals
- 2022 Park Improvement Projects
 - Ag Lime for Pathways/Ballfields
 - Cottontail
 - Victoria Ballfields
 - CP Lexington
 - Upper Villa Ballfield
 - Legion Ballfield
 - Sign Program
 - Replace and update outdated or worn signs
 - Landscaping and Site Work
 - Bleacher pads
 - Oasis Park drainage
 - Athletic Field improvements
- Capital Improvement Items
 - Vehicle and Equipment
 - 3 Trucks replaced
 - 1 Ballfield groomer
 - Playground Replacement – Community Builds
 - Owasso Hills Park
 - Pioneer Park
 - Pocahontas Park
 - Fence Replacement

- Concordia Park
 - Tennis Courts
 - Anpétu Téča
 - Victoria West
 - Pickleball
 - Evergreen
- 2022 Park Project Areas and Approach - Park Maintenance Operational
 - Shelters
 - Roof
 - Paint
 - Amphitheatre
 - Siding
 - Gravel Bed Nursery
 - Enhance nursery bed for 30-40 trees at the Arboretum
 - Natural Resources Management Program
 - Continue transitioning to Roseville management
 - Expand volunteer leadership and volunteer led events
 - Planning for the future
 - Emerald Ash Borer (EAB) Accelerated Plan
 - Administer our accelerated EAB Plan with contractor
 - Ongoing Operations and Maintenance
 - Turf maintenance
 - Arboretum fountain repairs
 - Trash and recycling enhancements
- 2022 Park Project Areas and Approach (Outside Funding)
 - Arboretum Pathway Phase 1 and 2
 - Central Park Foundation
 - MN OVAL Infrastructure Replacement
 - Partnership with the State of MN, Friends of the OVAL and user groups
 - Central Park Fitness Pods
 - Friends of Roseville Parks
 - HANC Entrance Sign and Lighting
 - Private donation

Commissioner Lenhart mentioned the potential opportunity for coordination between the renaming of Pocahontas Park and the community engagement for the new playground onsite.

Commissioner Baggenstoss suggested that potentially adding a park sign at Upper Villa Park may help community members to identify the park as a city amenity.

6) STAFF REPORT

a) NEW OR RELEVANT COMMUNICATIONS AND UPDATE ITEMS

- Operations Update
 - Staff confirmed the joint meeting between the City Council and Parks and Recreation Commission is confirmed for Monday, January 31, 2022.
 - The deer management program is currently underway. The United States Department of Agriculture (USDA) has been out two nights and removed 19 deer.
 - The January – April 2022 Parks and Recreation brochure is anticipated to be in resident mailboxes in early January.
 - Open Mic Night at the Cedarholm Community Building on January 20 at 7p.m.
 - Candlelight Snowshoeing at the Cedarholm Community Building and Golf Course on January 28

7) OTHER

Chair Hoag confirmed that the Commissioners who previously agreed to present at the joint Commission and City Council meeting would still be available on January 31 to present. The presenters previously agreed upon included:

- Introduction – Chair Hoag or Vice-Chair Dahlstrom
- Pocahontas Park Renaming – Commissioners Lenhart and Baggenstoss

The Commissioners above confirmed that they are available to present either virtually or in person on January 31.

Commissioner Lenhart asked how often the outdoor ice rinks are resurfaced. Staff relayed that it is weather dependent and maintenance may be required daily to keep the rinks in good shape.

Meeting adjourned at 8:05 p.m.

Respectfully Submitted,
Danielle Christensen, Department Assistant